Covansys

Weekly Executive Status Report

Project: Statewide Voter Registration System
Project Manager: W. Gary Bush   gbush2@covansys.com
For Weeks Ending: 10-Mar-06
Project Schedule: 374 days used of   336   total project days
                              111%   of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 4 (Software Modification and Testing) Closing Out
- Regression testing concluded on 3/10 with State approval to go forward with the rollout of the next group of counties.
- UAT will conclude with clearance of open bug list by 3/27/06.
- AAMVAnet test case transmissions are scheduled for next week to obtain approval for SSA interface from MVC lookup.
- Performance testing of the production server application is scheduled for next weekend.
- New issues found in UAT are being entered into SWP and are being assigned to all available developers.

Phase 5 (Pilot Implementation) Continuing with Updated Application
- The latest code releases are being installed simultaneously in the UAT and Production environments, so the pilot counties can test immediately.
- The Change Management Team was on-site in Essex and Mercer Counties this past week to confirm their new data conversions.
- Issues uncovered by the pilot counties are being fixed immediately by the development team.

Phase 6 (Staged Rollout and Deployment - Remaining Sites) Scheduled for mid-March
- Rollout schedule has been adjusted, now lasting from mid-March to mid-May. First group data pulls scheduled for next Monday (3/13).
- Permission to take the final data pulls was given by the State, based on improved suitability of the aapplication.
- Rollout schedule is very tight, due to numerous local elections, occuring monthly in various counties.

Business Transition Change Management Plan Underway
- CM staff continue to work with county staff, as required to handle new issues and additional data conversion reviews.
- Track 2 (SVRS Application) training classes have been re-scheduled for the remaining counties and municipalities to align with the new rollout schedule.
- All training sites have been acquired to support the new class schedules.

Data Conversions Enter Final Phase.
- Mercer and Essex Counties were again converted and their data was loaded into the SVRS.
- Ocean's re-pull is scheduled for Go-Live next Thursday.
- DataView sessions were completed for the Group A counties, plus Cape May and Salem Counties.
- DataViews for the Group B and C counties are scheduled for 3/16 and 4/3.
- Final Pull dates for the remaining 18 counties have been scheduled to meet the new rollout plan. CLIP's have been sent to them.

DIA Agency interfaces for Deaths and Felons now implemented. MVC in final testing.
- Final full data loads of death and felon files have been completed. Full files were received from all 4 agencies.
- MQ programming has been completed.
- Required test cases for AAMVAnet certification are scheduled for next week. Once approved by AAMVA, the MVC interface will be final.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P4f	Provide support for UAT	Dev Team	Underway	10-Mar	UAT successful. Open bugs being cleared.
P5b	Provide Support to Pilot Counties	CM Team	Underway	8-Mar	Essex & Mercer Counties' final pulls are active.
P6a	Training of End Users by Groups	J.Smith	7-Mar	8-Mar	Hunterdon & Warren Counties T2 Training Done
P7a4	Process Data through Conversion Programs (DataView)	GLBush	Underway	28-Feb	DataView sessions completed for Group A. Final reviews completed and issues logged.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7a4	Process Data through Conversion Programs (DataView)	GLBush	Underway	17-Mar	DataView sessions scheduled for Group B and C counties for next week.
P7b2	Conduct Internal Testing (Interface, Integration)	GLBush	Underway	17-Mar	AAMVAnet scripts being tested and scripted to satisfy the AAMVA requirement.

Coming Events
Upcoming Activities
The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Re-Scheduled	Performance and Load Testing of application & systems	12-Sep	19-Mar	System adjustments require more testing
In-Process	Demo of County Backup Synchronization - Phase 2	12-Sep	24-Mar	Transition has scheduled demo in Trenton

Project Scope Changes
The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

High Level Project Schedule

ID	Task Name	Duration	Start
1	**New Jersey Statewide Voter Registration System (SVRS)**	**723 days**	**Tue 3/1/05**
2	**Phase 1 - Project Initiation Phase**	**44 days**	**Tue 3/1/05**
40	**Milestone 1 - Project Kickoff Meeting Completed**	**0 days**	**Wed 3/9/05**
41	**Milestone 2 - Application Demonstration Completed**	**0 days**	**Wed 3/16/05**
42	**Phase 2 - Business Needs Assessment / Gap Analysis**	**46 days**	**Wed 3/9/05**
86	**Milestone 3 - Requirement Documents Accepted**	**0 days**	**Wed 5/11/05**
87	**Phase 3 - Design and Implementation Planning**	**78 days**	**Thu 4/14/05**
139	**Milestone 4 - Detail Design Completed**	**0 days**	**Wed 5/25/05**
140	**Phase 4 - Software Modification and Testing**	**133 days**	**Mon 5/9/05**
141	P4a - Application Configuration/ Development	70 days	Mon 5/23/05
153	P4b - User Acceptance Test Plan (Application with Conversion Data)	24 days	Mon 5/9/05
163	P4c - Pilot Implementation and Support Plan	25 days	Thu 7/28/05
169	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
175	P4e - Application Manuals and Supporting documentation	45 days	Thu 8/25/05
182	P4f - User Acceptance Testing	60 days	Mon 8/22/05
193	P4g- Establish Managed Server Sites	50 days	Tue 7/5/05
208	P4h - Organizational Change Management Implementation	46 days	Thu 8/4/05
215	**Milestone 5 - User Acceptance of Full Function Application Begins**	**0 days**	**Thu 9/1/05**
216	**Milestone 6 - User Acceptance of Full Function Application Comple**	**0 days**	**Mon 11/14/05**
217	**Phase 5 - Pilot Implementation**	**122 days**	**Wed 8/31/05**
218	**P5a - Pilot Selection and Training**	**21 days**	**Wed 8/31/05**
226	**P5b - Pilot Installation and Support**	**74 days**	**Wed 9/14/05**
227	P5b-Verify HW/SW for Production Site	2 days	Wed 9/14/05
228	P5b-Install Pilot Site Workstations and Peripherals	20 days	Wed 9/14/05
229	P5b-Convert/Migrate Pilot Site Data to SVRS	10 days	Tue 11/15/05
230	P5b-Execute Pilot Implementation Plan - Full Production System	15 days	Wed 11/30/05
231	P5b-Provide Support	15 days	Wed 11/30/05
232	P5b-Begin Installs of Rollout Site Workstations and Peripherals	15 days	Mon 11/28/05
233	P5b-Document Pilot Results	15 days	Wed 11/30/05
234	P5b-Distribute/Review Pilot Implementation Results with Key Stakeholders	5 days	Wed 12/14/05
235	P5b-Review/Submit/Obtain Signoff of Pilot Site Results for Full Implementation	5 days	Wed 12/21/05
236	**Roll out Delay**	**79 days**	**Tue 11/1/05**
237	**Milestone 7 - Production Installation Certification**	**0 days**	**Thu 9/15/05**
238	**Milestone 8 - Pilot Site Implementation Completed**	**0 days**	**Wed 12/28/05**
239	**Phase 6 - Staged Rollout and Deployment - Remaining Sites**	**63 days**	**Thu 2/23/06**
240	**P6a - Training and Assessment Survey for Full Production**	**63 days**	**Thu 2/23/06**
241	P6a-Review Training and Post Implementation Support Plan	4 days	Thu 2/23/06
242	P6a-Training of End Users by Groups	54 days	Wed 3/1/06
243	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Tue 5/16/06
244	**P6b - Full Deployment and Production Implementation Tracking**	**63 days**	**Thu 2/23/06**
245	P6b- Execute Rollout Plan (Grouped Sites)	63 days	Thu 2/23/06

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246	P6b-Update System Software with Pilot Fixes	2 days	Thu 2/23/06
247	P6b-Begin Remaining Installs of Rollout Site Workstations and Peripherals	9 days	Thu 2/23/06
248	P6b-Election Avoidance Period	3 days	Wed 3/8/06
249	P6b-Perform Conversion/Migration of Group 1	15 days	Mon 3/13/06
250	P6b-Perform Conversion/Migration of Group 2	10 days	Mon 4/3/06
251	P6b-Perform Conversion/Migration of Group 3	10 days	Mon 4/17/06
252	P6b-Perform Conversion/Migration of Group 4	11 days	Mon 5/1/06
253	P6b-Review/Submit/Obtain Signoff of Full Implementation Results	15 days	Tue 5/2/06
254	Milestone 9 - All Users Trained	0 days	Mon 5/15/06
255	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 5/22/06
256	Phase 7 - Conversion and Interface	300 days	Mon 3/14/05
257	P7a - Data Conversion	300 days	Mon 3/14/05
258	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
267	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
276	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
283	P7a4 - Data Conversion Results Cycle 3	168 days	Mon 9/19/05
284	Pilot Sites	115 days	Mon 9/19/05
285	p7a4 - Collect data from each Pilot data source	12 days	Mon 9/19/05
286	P7a4 - Process Data through Conversion Programs	5 days	Tue 11/15/05
287	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 11/22/05
288	P7a4 - Re-pull and Reprocess Pilot Data	5 days	Thu 2/23/06
289	Staged Rollout per Site	46 days	Mon 3/13/06
290	p7a4 - Collect data from Rollout data source	40 days	Mon 3/13/06
291	P7a4 - Process Data through Conversion Programs	46 days	Mon 3/13/06
292	P7a4 - Distribute Final Implementation Conversion reports to Rollout data source contact person	20 days	Tue 4/18/06
293	P7b - DIA Interfaces	211 days	Tue 4/26/05
294	P7b1 - External Interface Design Document	48 days	Tue 4/26/05
301	P7b2 Interface testing results document	163 days	Tue 7/5/05
302	P7b2 - External Interface Development	95 days	Tue 7/5/05
303	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Wed 10/12/05
304	P7b2-Document Internal Testing	20 days	Wed 10/19/05
305	P7b2-Conduct Network Testing with State MVC	10 days	Thu 2/9/06
306	Phase 8 - Project Close-out and Transition to Maintenance and Support	345 days	Mon 10/10/05
337	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Mon 6/12/06
338	Ongoing Project Management	356 days	Tue 3/1/05
418	Comprehensive Full Service Support	222 days	Thu 2/15/07
423	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07